

WORK PLACE TRANSPORT FACT SHEET

THE DEPOSIT SYSTEM

As the NEC site becomes busier, the need to upgrade our management processes has become a priority. The deposit system along with a range of other measures will make a significant contribution to meeting the requirements of the HSE Guidelines regarding `Workplace Transport` and avoid delays through congestion.

WHAT IS A 'DEPOSIT SYSTEM'?

A deposit system is a process designed to encourage vehicles to leave the inner area once they have unloaded.

HOW DOES IT WORK?

On arrival each vehicle is directed to the appropriate lorry park where a vehicle unloading ticket will be issued. Prior to entering the inner area, a time slot will be allocated to unload the vehicle in a designated area. Unloading tickets must be displayed in the windscreen at all times. Failure to display the ticket may result in the vehicle being towed away.

WHAT DOES IT COST?

Each vehicle will pay a deposit of £50.00 on entering the pay system. For vehicles that exit the deposit system via the Lorry Park, within the allocated time:

Time	Size of Vehicle	Deposit	Refund
Up to 1 hour	Up to 2 tonnes	£50	£50
Up to 2 hours	Over 2 tonnes	£50	£50
Up to 3 hours	Articulated Vehicles	£50	£50

Certain shows may have a higher deposit and this will be agreed with the show organiser.

HOW DO I PAY?

Payment can be made in advance by cheque using the Deposit System form. On the day, payment can be made on the Lorry Park by either cash or credit card. Please note only VISA and MasterCard are accepted.

WHEN DOES IT OPERATE?

The deposit system will be in operation in line with the build-up schedule for the vast majority of exhibitions. The NEC Event Management and Traffic Teams will determine the number of days the deposit system will operate. It is important to remember that this decision is based on the site activity as a whole.

DOES IT APPLY TO ALL VEHICLES?

All vehicles will go through the deposit system, with the exception of: Inner Area pass holders, Organisers' pass holders & couriers.

WHERE WILL I PARK ONCE I HAVE UNLOADED?

Once you have unloaded your vehicle you will be directed to a car park. A shuttle bus service will operate to return you to the hall.

WHAT IF I EXCEED MY ALLOCATED TIME?

If you experience difficulties and cannot complete your unloading on time then please inform a traffic officer, as they may be able to extend your time. If a vehicle exceeds the time limit this will result in the full deposit being forfeited and may also result in the vehicle being towed away.

FURTHER INFORMATION

This process is designed to speed up the build in a more efficient and safe manner. The NEC will monitor and review this process and make amendments where and when required.

Should any further information be required please contact:

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