

Form 6 – Certificate of Integrity – Temporary Demountable Structures

Completed form is to be sent to the NEC Event Manager for the show.

Design Stage Certificate
 (Please Tick as appropriate)

Construction Stage Certificate

Exhibition / Event:..... Dates:

Stand Name: Stand No:

STRUCTURAL ELEMENT – to be completed by a structural Engineer registered with the NEC

Declaration: I have checked the structural element of the above named stand and can confirm that it appears to comply with the criteria set down in the eGuide Stand Construction and Plan Regulations

Comments – continue on a separate sheet if necessary
 All areas of non-compliance must be detailed here and included on a Risk Assessment.

Signature: Name: Date:

Personal registration number on the NEC Engineers Register

NON-STRUCTURAL ELEMENT – to be completed by a Competent Person registered with the NEC

Declaration: I have checked the Non-structural elements of the above named stand and can confirm that it appears to comply with the criteria set down in the eGuide Stand Construction and Plan Regulations.

Comments – continue on a separate sheet if necessary
 All areas of non-compliance must be detailed here and included on a Risk Assessment.

Signature: Name: Date:

Personal registration number on the NEC Competent Persons Register

	YES/NO	COMMENTS
POST CONSTRUCTION INSPECTION CHECKLIST		
Components align vertically and horizontally from above and below system.		
Handrail spigots and pins / bolts fully engaged.		
Locking pins and bolts are in place and secure.		
Maximum loading on roof and floor not exceeded.		
Flooring & floor covering evenly laid with no trip points.		
Ramps secured firmly, conform to regulations.		
PVC tensioned no ponding or tears in fabric / walls.		
Roof lining does not drop significantly below eaves and wall linings are tensioned down.		
Exits signed, operating correctly unobstructed.		
Generators / heaters in good condition, tested, no fuel leaks, exposed wires etc.		
RCD's tested and client is aware of them.		
All light fittings secure and working including emergency lighting.		
Where necessary electrical equipment is covered to prevent contact with liquids.		
All electrical cables are covered, no trip hazards.		
Suitable fir risk assessments carried out.		
Suppliers call out number is available.		

For and on behalf of the National Exhibition Centre

Accept Reject (In all cases a copy of this certificate is to be returned to the Customer or Contractor)

Comments – continue on a separate sheet if necessary

Signed Print name Date

NEC
 Personal registration number on the NEC Competent Person Register

