

Form 4- Certificate of Integrity/Complex Stand Structure

Completed form is to be sent to the NEC Event Manager for the show.

Design Stage Certificate

(Please Tick as appropriate)

Construction Stage Certificate

Exhibition / Event:..... Dates:

Stand Name: Stand No:

STRUCTURAL ELEMENT – to be completed by a structural Engineer registered with the NEC

Declaration: I have checked the structural element of the above named stand and can confirm that it appears to comply with the criteria set down in the eGuide Stand Construction and Plan Regulations

Comments – continue on a separate sheet if necessary

All areas of non-compliance must be detailed here and included on a Risk Assessment.

Signature: Name: Date:

Personal registration number on the NEC Engineers Register

NON-STRUCTURAL ELEMENT – to be completed by a Competent Person registered with the NEC

	YES/NO	COMMENTS
GENERAL		
Stand size / orientation matches Hall plan		
General arrangement plans / travel distance		
Stands over 4.0m high		
CALCULATIONS		
Internal draught pressure		
Live load 5Kn / m ² min – stability check		
Baseplates 300 x 300 min		
Max load 50Kn / uniform load 200Kn / m ²		
STAIRWAY (S)		
12 x Risers (170mm max) Goings (280mm min)		
Width 1.0m min – unimpeded exit route(s)		
Max 12.0m Travel Distance on upper area		
Handrail height 900 – 1000 (in-fills required)		
THEATRE AREAS		
Means of escape / Emergency lighting		
Seating linked / Fixed to floor		

Declaration: I have checked the non-structural elements of the above named stand and can confirm that it appears to comply with the criteria set down in The eGuide Stand Construction and Plan Regulations.

Comments – continue on a separate sheet if necessary

All areas of non-compliance must be detailed here and included on a Risk Assessment.

Signature: Name: Date:

Personal registration number on the NEC Competent Persons Register

For and on behalf of the National Exhibition Centre

Accept

Reject

(In all cases a copy of this certificate is to be returned to the Customer or Contractor)

Personal registration number on the NEC Competent Person Register

Comments – continue on a separate sheet if necessary

All areas of non-compliance must be detailed here and included on a Risk Assessment.

Signature: Name: Date:

Personal registration number on the NEC Competent Persons Register